

## MSK Behavior Procedures 2022-2023

### Verbal \ Physical Abuse or inappropriate gestures towards a staff member

First offence	1 day in school suspension. Parents informed by the Behavior Coordinator. Apology to the offended staff.
Second offence	1 day out of school suspension. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter. Student apologizes to the offended staff.
Third offence	"Second offence" consequences applied. Student Study Team Referral. Conditional enrolment for the next academic year.

### Physical aggression towards another student

First offence	1 day in school suspension. Parents informed by the Behavior Coordinator. Apology to the other student.
Second offence	1 day out of school suspension. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter. Student apologizes to the offended other student.
Third offence	2 days out of school suspension. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter.
Fourth offence	"Third offence" consequences applied. Student Study Team Referral. Behavior intervention plan set in place. Conditional enrolment for the next academic year.

### Throwing / kicking materials

First offence	Teacher provides verbal intervention. Student apologizes and places the material back in the place.
Second offence	Teacher refers the student to the Behavior Coordinator for the verbal intervention. One day recess detention in Behavior Coordinator's office. Student apologizes. Parents informed.
Third offence	2 days recess detention. Parents called for the meeting with Behavior Coordinator. Student apologizes.
Fourth offence	1 day in school detention/suspension. Parents and student sign a warning letter.
Fifth offence	"Fourth offence" consequences applied. Student Study Team Referral. Behavior intervention plan set in place.
Sixth offence	Parents and student sign a warning letter. Conditional enrolment for the next academic year.

**Inappropriate language or gestures / bullying**

First offence	Verbal intervention by the teacher. Student apologizes to the offended person. Time out given by the teacher.
Second offence	Verbal intervention by the teacher. Student apologizes to the offended person. Refers to the behavior coordinator for one to one session.
Third offence	Student apologizes to the offended person. 1 day recess detention Parents informed. One to one session with Behavior Coordinator.
Fourth offence	Student apologizes to the offended person. 1 day in school suspension. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter.
Fifth offence	Student apologizes to the offended person. 1 day out of school suspension. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter. Student Study Team meeting. Behavior intervention plan set in place. Conditional enrolment for the next academic year.

**School uniform violation**

First offence	Home room Teacher provides verbal warning.
Second offence	Teacher refers the student to the Behavior Coordinator for further action. Behavior coordinator calls parents to inform them about the third consequence.
Third offence	Student is suspended in behavior coordinator's office unless parents send proper uniform or allow student to buy from the school uniform shop.
Fourth offence	1 day in school suspension. Parents informed.
Fifth offence	Student will be sent back home to change into a proper uniform. Parents informed

**Substance abuse or smoking in the school premises**

First offence	1 day out of school suspension. Parents called for the meeting and sign a warning letter.
Second offence	2 days out of school suspension. Parents called for the meeting and sign a warning letter. Conditional re-enrolment
Third offence	2 days out of school suspension. Parents informed. Expulsion.

**Bringing mobiles or using radios, recorders, in the school without prior permission and only for educational purposes.**

First week	Homeroom teacher explains the rules and consequences to the students. "No mobile phone" policy inside the school is explained clearly to the students. Students sign a code of conduct with the homeroom teacher. Parents are also informed through "students' hand book"
First offence	Verbal intervention and guidance by the teacher.
Second offence	Verbal intervention and guidance by the teacher. Teacher refers student to the behavior coordinator for intervention. One to one session with the Behavior Coordinator. Device is detained until the end of the day. Behavior Coordinator informs parents. Device is given to student.
Third offence	Detention from session-Zero participation. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter. Device is given to parent.
Fourth offence	Detention from sessions-Zero participation. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter. Device is given to parent.

**Disruptive behavior in the classroom / non-compliance**

First week	Homeroom teacher explains the rules and consequences to the students. Parents are also informed through "students' hand book"
First offence	Verbal intervention and guidance by the teacher.
Second offence	Verbal intervention and guidance by the teacher. Recess detention.
Third offence	Verbal intervention and guidance by the teacher. Teacher refers student to the behavior coordinator for intervention. One to one session with the Behavior Coordinator. Detention from session-Zero participation. Behavior Coordinator informs parents.
Fourth offence	"Third offence" consequences applied. Student Study Team Referral. Behavior intervention plan set in place.
Fifth offence	1 day in school detention. Parents called for the meeting with Behavior Coordinator. Parents and student sign a warning letter.
Sixth offence	1 day in school detention. Parents and student sign a warning letter. Conditional enrolment for the next academic year.

### Destroying school property

First offence	In school detention/suspension. Administration estimates the compensation. Parents called by the Behavior Coordinator to inform them about the damage and sign a warning letter. Compensation amount is paid by the parents, to the administration.
Second offence	In school detention/suspension. Administration estimates the compensation. Parents called by the Behavior Coordinator to inform them about the damage and sign a warning letter. Compensation amount is paid by the parents, to the administration.
Third offence	1 day out of school suspension. Administration estimates the compensation. Parents called by the Behavior Coordinator to inform them about the damage and sign a warning letter. Compensation amount is paid by the parents, to the administration. Student Study Team meeting. Behavior intervention plan set in place. Conditional enrolment for the next academic year.
Fourth offence	"Third offence" consequences applied. Conditional enrolment for the next academic year.